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| **Please use black ink and block capitals**  **Application For Early Years Pupil Premium and School Pupil Premium**  The **Early Years Pupil Premium** is an additional payment of £300 made to your child's nursery and the **Pupil Premium** is an additional payment made to your child’s school to improve the education of your child. It could mean that the nursery/school is able to purchase extra resources and equipment to suit your child's needs and extend their learning by offering new activities and experiences.   1. **Applicant Details (Parent or Guardian claiming benefit)**   Title: Mrs Ms Miss Mr Other  First Names  Surname:  Address:  Postcode:  Post  Telephone:  National Insurance/Asylum Seeker Number:  Date of Birth: -- -- -- --   1. Details of your Partner, if applicable.  |  |  |  |  | | --- | --- | --- | --- | | **First Names** | **Surname** | **Date of Birth** | **National Insurance/ Asylum Seeker Number** | |  |  |  |  |  1. **Children at nursery who you wish to claim Early Years Pupil Premium for.**  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **First Name** | **Surname** | **Date of Birth** | **Age** | **Boy/Girl** | | **Name of School/Nursery** | |  |  |  |  |  | |  | |  |  |  |  |  | |  | |  |  |  |  |  | |  | |  |  |  |  |  | |  | |  |  |  |  | |  |  |  1. **Declaration**  * I understand that the nursery will only receive Early Years Pupil Premium as long as I receive   one of the relevant Support Payments (see notes below).   * I will inform you immediately if my entitlement to any of the Support payments is terminated. * I understand that Derby City Council will hold the information on this application and use at least annually to check that the Early Years Pupil Premium should be paid to my child/children's nursery * I understand that Derby City Council will continue to hold the information on this form once my child/children have reached school age so that the Council can check if the school my child/children are attending is eligible for a Pupil Premium payment * I will inform you immediately if I change my address. * I declare that I am legally responsible for the child/children named in this application.   I certify that the above statement and information given by me on this form is complete and true and I authorise the Council to take such steps, as they consider necessary to verify the same.  I understand that this may involve the Families Information Service contacting the HMRC or the Department for Work and Pensions for confirmation of my/our entitlement.  **A deliberate false statement may lead to prosecution**  cid:image001.gif@01CE09C1.E0396900All information provided will be treated in accordance with the Data Protection Act 1998 and only used for checking your child's eligibility for the Early Years Pupil Premium and Pupil Premium. To check eligibility the Council will need to share your information with the Department of Education and HMRC. The Council may also share the information with other department within the Council and other public bodies such as the Audit Commission for the purpose of preventing fraud, misuse of public funds and any legal or statutory requirements.   |  |  | | --- | --- | | **Signature:** | **Date:** |   **Notes**  **1 –** Early Years Pupil Premium is only available to pupils whose parents/guardians are receiving one of the following Support Payments:   * Income Support * Income Based Job Seekers Allowance (JSA – IB) * Income Related Employment and Support Allowance (ESA – IR) * Child Tax Credits (but not Working Tax Credit), and your annual income is no more than £16,190 * Working tax credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit * The guaranteed element of State Pension Credits * Support under Part VI of the Immigration and Asylum Act 1999 * Looked after children by the Local Authority (for at least one day) * Children who have been adopted from care * Children who have left care through special guardianship * Children subject to a child arrangement order.   **2 -** This form must be completed by the person who claims the Support Payment in the household.  **3 -** Where children attend different nurseries within the city of Derby, you should complete one form for each household. Some Academy / Foundation Schools deal with their own Early Years Pupil Premium and Pupil Premium so a separate form is required. Please contact the individual school directly.  **4 –** All claims are checked on an online checking system provided by the Department of Education. This only confirms or denies your eligibility to claim Early Years Pupil Premium or Pupil Premium: It does not give us any other information. When you eligibility has been confirmed and your application processed we will contact the nursery / school directly regarding your child's eligibility.  **5 –** You must inform Derby Families Information Service if you change your address to ensure the renewal forms and all correspondence is sent to the correct address.  **Please return completed form to your child's nursery / school**  **For internal use only – please submit the information provided on this form to Families Information Service Team via the Provider Portal:** <https://remote.derby.gov.uk/FIS_Live/DataCollection/login.aspx>  **Any queries please call FIS on: 01332 642610 or email:** [**fis@derby.gov.uk**](mailto:fis@derby.gov.uk)  YPP March 2015 |