29 January 2019

Our Ref: HP7434

Dear Parents/Guardians

As discussed during Parents’ Evening, we are hoping to plan a residential trip to Whitby in North Yorkshire for one night and two days on 27/28th June for Year 6 pupils.

Before we can book and confirm this trip we need to get an idea of how many pupils would be interested in attending.

The **estimated cost of this visit is** **£100** which will include return travel by coach, food, accommodation, a full programme of activities and insurance. **We will require a deposit of £20.00 to secure your child’s place; this will be refunded if we do not have enough interest for the trip to go ahead.**

If you are interested in your child attending the Whitby residential trip then please complete and return the slip below, together with your **£20 deposit**, by **Tuesday 5th February 2019.**

If you have any questions or concerns, please contact Mrs Haider.

Yours sincerely

Mrs R Sandhu

Head of School

TO: Mrs Richardson (School Office)

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_

I am interested in my child attending the Whitby Residential Trip.

**I enclose a £20 deposit to secure my child’s place**. (This will be refunded if this trip is not able to go ahead due to lack of interest)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Parent/Guardian) Date: \_\_\_\_\_\_\_\_